



Selection of Examiners for the FACD Program

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PURPOSE

The purpose of this policy is to outline the selection criteria used by the ACD to select Examiners who are responsible for the examination and assessment of candidates in the Dermatology Training Program which leads to the award of FACD.

SCOPE

The Dermatology Training Program comprises a series of assessments throughout the four years, and an exit examination at the end of the fourth year of full time (FTE) training. The National Examination Committee is responsible for these examinations. The NEXC is comprised of a Chair (the Chief Examiner), a State Examiner from each of the states, New South Wales (inc ACT), Victoria (inc Tas), Queensland, South Australia (inc NT) and Western Australia and a separately appointed Procedural Dermatology Examiner. This policy covers the requirements for all positions, as well as those ex-officio.

DEFINITIONS/KEY WORDS/ABBREVIATIONS

ASC is the Academic Standards Committee

NEXC is the National Examinations Committee

State Examiners are the members of the examination committee, but excludes the Chief Examiner

Chief Examiner refers to the person who chairs the NEXC

Tenure refers to the maximum period of time a member may serve on the committee

Training Program refers to any program of training offered by the ACD, which if undertaken successfully leads to Fellowship, or another qualification offered by the Australasian College of Dermatologists.

THE POLICY

Examiners are selected using the following process and should meet certain requirements.

State Examiners may be nominated by any Fellow of College or local Faculty or from the current NExC and appointed by the ASC. Such nominees will be persons who:

- have past experience as Occasional Examiners
- are currently active in teaching,
- demonstrate a keen interest in the improvement of the training program and in their own further development, including teaching skills,
- are committed to maintaining currency in all matter dermatological,
- have a strong publication record and/or expertise in a particular field (e.g. dermatologic surgery)
- have a strong reputation and respect in their field,
- a strong commitment to service of the College and,
- it is recommended that examiners have at least 5 years clinical experience

Nominations are received by the NExC and a recommendation is made to the ASC. Once appointed tenure for a State Examiner is five years.

All State Examiners have access to the eLearning Portal where education and training modules are available and should be taken to assist in their development as a State Examiner. These outline the various roles and obligations of the various roles of the NExC.

The Chief Examiner is appointed by the Board of Directors on the advice of the NExC.

Such nominee will be a person who:

- has been a State examiner for at least one term
- demonstrates an understanding of current best practice in educational assessment
- desires to pursue continuing improvement in the College Education/Assessment Program.

Tenure for Chief Examiner is usually for two years or as determined by the NExC, additional to 12 months as Chief Examiner Elect. The Chief Examiner Elect tenure is usually for 12 months, and may be served concurrently with the position of State Examiner or Procedural Examiner, if the nominee is a current member of the NExC.

Ex-officio members include:

- Occasional Examiners
- Selected College Education Staff
- Members of expert panels such as histopathology, dermoscopy, and procedural dermatology

Occasional Examiners will be persons who:

- may be nominated by the NExC
- currently actively involved in teaching, and/or
- have a particular expertise in a specialized area of dermatology aligned with component for the examinations that year.