



# FACD/PhD Policy

Policy Area:	Education
Policy Author:	Academic Standards Committee
Version:	2018_v1
Approved by:	Board of Directors
Effective Date:	February 2018
Review Date:	December 2019
Related Policies/Regulations	Recognition of Prior Learning
Contact:	Director Education Services

## PURPOSE

The purpose of this policy is to outline the requirements for FACD/PHD candidates regarding their entry into, and completion of, the Dermatology Training Program.

## SCOPE

The policy covers the selection process, thesis verification, commencement into the dermatology training program, and specific requirements in the first year of training.

## DEFINITIONS / KEY WORDS / ABBREVIATIONS

*Substantially Completed* means that the PhD must be at a stage where literature review is completed and data has been collected and work underway analyzing the data.

*Completed* means that the PhD must be submitted, marked, any re-writes completed and the degree conferred or confirmed as occurring in the first appropriate conferring ceremony of the year.

*Candidate* means PhD/FACD candidate

## THE POLICY

College recognizes the importance of ongoing research into the field of Dermatology. In order to reflect this College may, from time to time, make available Trainee positions that are related to PhD candidature/completion.

### **Selection Process:**

In order to be selected into the FACD/PhD program applicants must meet the following criteria:

- a. Be enrolled in and progressing in a PhD with a clear finish date
- b. Meet all other selection requirements of the FACD Trainee Program

If successful, the candidate will have a Training position reserved for them in the Training Program and will commence this position once they have substantially completed the PhD, subject to them completing the PhD in the specified timeframe.

An applicant must be accepted into both the PhD program and the FACD program in order to be eligible to enrol for the dual qualification. The College and the University require that the PhD component will have been substantially completed before being offered their position in the FACD training program.

Candidates will be registered as a provisional trainee with the ACD for the period of their PhD candidacy and as such are entitled to the following benefits:

- Access to information provided to all trainees
- Receipt of the Australasian Journal of Dermatology
- Receipt of The Mole
- Any other college material for trainees
- Attendance at the 1<sup>st</sup> Year Registrars' Workshop (in year they start Training Program)

Candidates cannot become a full trainee of the College and cannot commence registrar training until they have substantially completed their PhD.

### **The Thesis:**

- The thesis topic will be decided by the University in consultation with the candidate and should be substantially, if not wholly, related to dermatology.
- The University will be asked to keep the College informed of the candidate's PhD progress, by providing College with copies of all supervisor reports showing the number of meetings, issues discussed and areas of revision of the thesis.
- Candidates must provide evidence to the College of completion and conferring / imminent conferring of the degree
- All verification documentation will go to the National Training Committee and then the Academic Standards Committee for approval before a training position will be offered to the applicant.
- The thesis must be completed within the guidelines of the University.

### **Commencement in the Dermatology Training Program:**

In order to commence in the training program on the first Monday in February, applicants must satisfy the following:

- The PhD must be substantially completed (refer above to the definition of completed).
- A candidate who has substantially completed/completed their PhD, been accepted to commence training in a particular year, and who finds, through extenuating circumstances that they cannot commence, is covered by the provisions of the Interrupted Training Policy.

**First Year in the ACD Training Program:**

The FACD/PhD trainee is bound by the same rules as all trainees, but in particular the following are emphasised:

- The trainee must complete a minimum of 46 weeks in the calendar year in an accredited training position.
- The on-line Clinical Sciences Modules must be passed in the first year in order to continue in the dermatology training program..
- Any clinical work completed during the PhD years while of value as a learning tool will not be eligible for RPL status, unless it meets the requirements of the RPL policy
- Subject to scrutiny by the National Examinations Committee, publications and / or presentations completed by the trainee during their PhD candidacy, provided it was published within the three years prior to commencing the dermatology training program, may be considered for RPL purposes.

**Entitlements and Obligations:**

The PhD/FACD trainee' entitlements, except part time candidature which is not available, and obligations are the same as all other trainees.

PhD/FACD trainees will be required to pay 25% of the training levy. All other obligations are the same as for all trainees.