



Managing and Reporting Patient Safety Concerns arising in Training - Academic/Education Policy

1. Purpose of Policy

This policy provides the criteria for responding to and informing employers and or regulators when patient safety concerns arise during the course of the Training Program. These matters may relate to any aspect of professional performance by a trainee, including those arising from medical and procedural knowledge and skills, as well as those more related to the domains of professional practice, such as communication, relationships and ethics.

2. Policy Scope

The policy applies to the all Trainees enrolled in the Training Program (including local, PTCs and IMGs), and other candidates enrolled in courses where patient contact is a requirement.

3. Definitions

Patient safety, (as noted by the [WHO in 2009](#)), is the reduction of risk of unnecessary harm associated with healthcare to an acceptable minimum. An acceptable minimum refers to the collective notions of given current knowledge, resources available and the context in which care was delivered weighed against the risk of non-treatment or other treatment.

4. Policy Framework

Heads of Departments, Directors of Training, Supervisors of Training and other supervisors involved with trainees during the course of their training have a responsibility to take action where a trainee demonstrates significant performance and competence concerns during training.

5. Principles for Policy

The public interest shall be first served where concerns during training have arisen that compromise the provision of safe, high quality patient care and impact on the patient, trainee, employer and workplace.

Action after securing safe care must include documentation and reporting so that remedial action can take place

The trainee shall be supported as will those individuals involved in the supervision when an incident requires action.

Any action taken by College as a result of this policy is in addition to or separate from the policies in place governing notifications of such matters by law/medical board/hospital policies etc.

6. Confidentiality and Procedural Fairness

Please refer to Procedural Fairness Policy on the website

7. Appeals

Please refer to the Reconsideration, Review and Appeals policy on the College website.

8. Controls

Policy Number:	ACA001
Approval Authority:	Academic Standards Committee
Responsible Officer:	Director Education Services
Designated Officer	Senior Administration Officer
First Approved:	18 May 2018
Effective Start Date:	21 May 2018
Review Date:	January 2020

9. History

Version	Date	Summary of changes
1	18 May 2018	Academic Standards Committee approval

10. Related Documents

Unsatisfactory Performance policy, Candidate in difficulty, Health Practitioner Regulation law