



# Conflict of Interest Fellows and Relatives, Committees

Policy Domain:	Education
Policy Area:	Fellows
Policy Author:	Academic Standards Committee
Contact:	Honorary Secretary
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Related Policies/Regulations	The ACD Code of Conduct; Code of Conduct & Conflict of Interest for all education related committees; Code of Conduct & Conflict of Interest Trainee Selection

## PURPOSE

The purpose of this policy is to ensure Fellows have no conflict of interest pertaining to relatives while a member of any ACD education related committee or holding a hospital position.

## SCOPE

See the Policy

## DEFINITIONS / KEY WORDS / ABBREVIATIONS

*Appeals Committee*

*Awards Committee*

*Editorial Committee*

ASC – Academic Standards Committee

PSC – professional Standards Committee

NExC – National Examinations Committee

NTC – National Training Committee

NACC – National Accreditation Committee

TLCC – Teaching, Learning and Curriculum Committee

Mohs – Mohs Surgery

IMG – International Medical Graduate Committee

PASP – Pre-eminent Academic Status Pathway Committee

*Faculty* – the state faculties

*Sub-committees* – groups established to report to a committee listed above

*Taskforce* – short term special group delegated to review

*Relative* – immediate family (including grandchildren), spouses / partners of children

## **THE POLICY**

### Committees:

Fellows who sit on any College Education Committee or committee which relates to the educational function of the College are required to read and sign the Code of Conduct and Conflict of Interest pertinent to their specific committee. They agree to abide by, and uphold the requirements of the Code and confirm that they have no commercial, professional or close personal relationship with a company, organization, Fellow or trainee that places them in a conflict of interest situation.

A new declaration will be sought from each Fellow annually, but Fellows must declare any new conflicts of interest that arise during the year.

These documents will remain as a permanent record in ACD Board records. The information will be available to any member of the College Board or may be referred to its Ethics Committee, while respecting the College policies on privacy, to ensure the information is not released to any other party without the express consent of the individual concerned.

### Fellows and Relatives:

A Fellow who has a relative enrolled and participating in an educational training program run and administered by the ACD, or has a medically qualified relative completing PGY1 or more in medicine may not:

- Serve on any ACD education related committee as listed in the definitions above
- Serve in a State Faculty position
- Be directly involved in training and assessing
- Serve on the ACD selection panel

A Fellow who holds a designated hospital position which is not an ACD related position, but who has a relative enrolled and participating in an educational training program at that hospital must recuse him or herself from any discussion pertaining to training matters.

Directors of Training must take care to ensure that they avoid where possible placing a trainee or candidate in a training position which may compromise the training due to their relationship with a member of the training position facility.

A Fellow who is serving on any ACD committee must declare in the Conflict of Interest statement the existence of a medically qualified relative completing PGY1 or more.