



THE AUSTRALASIAN COLLEGE
OF DERMATOLOGISTS

Graduate Certificate in Cosmetic Dermatology

Course Outline 2023

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Contact Details

For information regarding the Graduate Certificate in Cosmetic Dermatology (GradCert in CosDerm) and its component subjects, students should in the first instance contact:

| Position | Name | Email | Availability; times and location | Phone |
|--------------------------------|-----------------------|--------------------------|--|--------------|
| Course Coordinator | AP Dr Greg Goodman | GG@div.net.au | TBA | TBA |
| Dean of Education | Dr Adrian Lim | dralim@mac.com | TBA | 02 9262 7774 |
| Director: Educational Services | Ms Jennifer Chowdhury | Jennifer@dermcoll.edu.au | 9am-5pm Monday to Friday/College | 02 87414199 |
| National Training Committee | TBA | adrienelee1@bigpond.com | TBA | 1300 361 821 |
| Subject Coordinators | TBA | TBA | TBA | TBA |
| Lecturers/tutors | TBA | TBA | TBA | TBA |
| Student Contact | Ms Claire Kennedy | Claire@dermcoll.edu.au | 9am-5pm Monday to Friday/College | 02 87414180 |

Course details

Credit Points

The Graduate Certificate in Cosmetic Dermatology, herein after referred to as the GradCert in CosDerm will normally be completed in a timeframe of 0.5 years (1 semester Full time) or 1.0 year (2 semesters Part Time).

To complete the GradCert in CosDerm, candidates must achieve a total of 12 (15)* credit points.

Each semester (of 20 weeks) generally requires the successful completion of subjects totaling a minimum of 12 (15)* credit points for a full time load and 6 (9)* credit points for a part time load.

Note: The GradCert in CosDerm forms a component of a nested Master of Cosmetic Dermatology by Coursework (under development). The other components comprising this level 9 AQF qualification will be, a Graduate Diploma in Cosmetic Dermatology (GradCert in CosDerm) program and a Master's component comprised of research methodology subjects and a minor research project (15,000 words) to meet the Masters level qualification.

A student who successfully completes the requirements for the GradCert in CosDerm will be granted credit for that component towards admission into the GradDip in CosDerm and Masters Programs.

*** Refer to the section in this Course Outline titled 'Summary of the Course'**

Student Scheduled Contact Load

While the theoretical content for this course is essentially online, students will have scheduled virtual F2F teaching/tutorial sessions as well as in some instances, limited F2F clinical session centred on specific procedural competences to support their learning.

As a general rule, each credit point (CP) of a subject equates to a total of 12 hours teaching/scheduled contact per semester. This means that for a 3CP subject, students can expect to interact with their teachers in whatever mode is appropriate for at least 36 hours during a 20 week semester.

The total time which a student needs to dedicate to such interaction in any semester will depend on the number of subjects/credit points undertaken for that semester.

Private Study Load

For each component subject of the GradCert in CosDerm, students operating in a full time mode are expected to complete a minimum of 2 to 2.5 hours of individual study per week for each credit point allotted for the subject.

This time is independent of the time spent during teaching sessions.

This time includes covering content, reading and preparation of assessment tasks and should total approximately 150 hours over the duration of the course.

For further detail, consult the component Subject Outlines and the ACD Academic Awards-Framework Policy.

Course Duration

- Full Time Students
 - Minimum completion time 0.5 years (1 semester)
 - 'Expected Average' completion time 0.5 years (1 semester)
 - Maximum completion time 0.5 year (1 semesters)*
- Part Time Students
 - Minimum completion time 1 year (2 semesters)
 - Maximum completion time 2.0 years (4 semesters)

**Assuming no periods of leave.*

Enrolment

Enrolment is open only to persons who meet the criteria set out below:

- A bachelor degree in medicine or its equivalent
- Registration to practice medicine within Australia
- Fellowship of the College*

As the course is delivered each semester, an expression of interest in enrolling must be lodged with College education administration personnel prior to the commencement of either semester (February/August)

*Note: The Academic Standards Committee (ASC) may from time to time, on a strict case by case basis, determine to admit a person to the program who fails to satisfy any of the criterion listed.

Attendance

Students are expected to maintain a 90% attendance rate for all teaching sessions (F2F virtual teaching sessions). Other teaching/tutorial activities requirements may vary from time to time. Attendance is monitored by subject and course coordinators and via online records/access for virtual content.

Summary of the Course

The GradCert in CosDerm is comprised of 4 core subjects. All subjects are compulsory and must be completed fully and successfully to be granted the qualification 'Graduate Certificate: Cosmetic Dermatology'.

Additionally, students are required to have completed or be currently enrolled in at the commencement of the Graduate Certificate program, Research Methods I * (a foundation subject of the accredited ACD Master of Dermatology by coursework program).

Core Subjects:

- Cosmetic Dermatology I: An Introduction (3 Credit Points)
- Cosmetic Dermatology II: The Cosmetic Consultation (3 Credit Points)
- Cosmetic Dermatology III: Surface Active Procedures (3 Credit Points)
- Cosmetic Dermatology IV: Injectables –Neurotoxins and Fillers (3 Credit Points)

Pre/Co-requisites:

- Research Methods I * (3 Credit Points)

Introduction

The GradCert in CosDerm is a 'stand-alone' AQF Level 8 post graduate qualification. It will, in the future, form part of a nested AQF Level 9 'Master of Cosmetic Dermatology (Coursework)' program which is currently under development. The other components of the nested program will be a Graduate Diploma in Cosmetic Dermatology and the Masters component comprised of studies in research methodology and the completion of a minor research (15K Mini Thesis). Students will have the option to use the successful completion of the GradCert and GradDip components towards partial completion of the full Master's program. (Opt-in mode). The course is distinct from the ACD Fellowship Training program which is a professional qualification accredited by the Australian Medical Council (AMC) and is not aligned with the AQF.

Aims of the Course

Operating as a fully accredited (Australian Medical Council) professional Medical College offering a 4 year post graduate specialist training program and as a registered Higher Education Provider (HEP), the Australasian College of Dermatologists is committed to providing participating students with a program of scholarship, advanced study and research. Students participating in the program will be empowered to, enhance their knowledge and skills and to make a significant contribution to knowledge and practice in their professional dermatological context. In doing so, they may also contribute more generally to scholarship within the discipline of dermatology generally or in some specific area(s) of interest.

The ACD considers post-graduate students should be required to apply their study to problems, issues or other matters of substance which produce significant benefits in their professional practice and that of others. To this end, the GradCert in CosDerm program developed by the ACD is designed to encompass and provide opportunity for students to learn in environments that nurture the:

- scholarship of discovery;
- scholarship of integration; and
- scholarship of application.

The course is open to graduate Fellows of the ACD 4 year post graduate specialist medical dermatological training program conducted by the Australasian College of Dermatologists. Enrollees in the course will have the opportunity to build on and extend their knowledge and skills in this highly specialized dermatological domain.

The Graduate Certificate in Cosmetic Dermatology will focus on principles, concepts and theory that underpin the sub-domain of dermatological practice that is cosmetic dermatology.

Course Level Student Learning Outcomes

The curriculum on which the GradCert in CosDerm is based covers a range of key areas which may be considered 'foundational' to further advancement in the development of knowledge and skills in the field of cosmetic dermatological practice. As such, the over-arching learning outcomes of the program are closely aligned with those of the curriculum.

The course and subject key learning outcomes for this program are aligned with the appropriate AQF Learning Outcome descriptors.

On exit from the GradCert in CosDerm, students will be able to:

- CLOC 1:** Demonstrate the development of an appropriate knowledge base in the field of Cosmetic Dermatology.
- CLOC 2:** Demonstrate a comprehensive understanding of the cosmetic consultation, patient selection and rights.
- CLOC 3:** Demonstrate a comprehensive understanding of the treatment options available to the cosmetic patient.
- CLOC 4:** Utilise an evidence based approach to analysis of patient needs.
- CLOC 5:** Formulate cosmetic treatment plans by synthesizing a detailed knowledge of facial anatomy and a comparison of treatment modalities.
- CLOC 6:** Distinguish between cosmetic treatments by assessing their probable outcomes against potential risks.
- CLOC 7:** Critically appraise current practice and/or research in the domain of cosmetic dermatology and its various sub-domains

Students should refer to the individual Subject Outlines associated with the course for more detailed, individual subject specific learning outcomes.

Graduate Attributes

The College aims to produce graduates from all its programs of study with the following overarching attributes:

- Scholars capable of independent and collaborative enquiry, rigorous in their analysis, critique and reflection, and able to innovate by applying their knowledge and skills to the solution of novel as well as routine problems;
- Scientifically skilled leaders capable of initiating and embracing innovation and change, as well as engaging and enabling others to contribute to change;
- Professionals capable of ethical, self- directed practice and independent lifelong learning;
- Global citizens who are culturally adept and capable of respecting diversity and acting in a socially just and responsible way.

More specifically, with regard to the principal educational domain of the College, specialist medical practice in the field of dermatology, the College aims to produce graduates who exhibit the following attributes:

Personal

- Apply analytical and critical thinking leading to creative problem solving.
- Commit to ethical practice and social responsibility.
- Engage in lifelong learning and reflective practice.

Applied Knowledge and Skills

- Utilise relevant and current information for quality practice and decision making in their activities as a specialist dermatologist.
- Strategically plan and manage resources in the treatment and ongoing management of patients.
- Manage quality in their practice as independent decision makers.
- Manage risk associated with their practice as independent specialist.
- Lead and manage those in their charge.

Interactional Skills

- Communicate across a range of disciplines and communities
- Work within and contribute to local and international processes in the practice and ongoing development in the field of dermatology.
- Enhance collaborative and multidisciplinary teamwork.

Teaching strategies

Teaching in the GradCert in CosDerm program and its component subjects will take the following forms:

- Virtual F2F scheduled teaching/tutorial/student interaction sessions using online synchronous webinar technologies.
- Online open discussion spaces (synchronous/asynchronous)
- Independent online learning/activity within the supporting online content modules
- Live teaching/tutorial scheduled sessions and combined assessment of clinical knowledge and skills (where appropriate)
- Independent/Self Directed Problem Based Learning

Total teaching format time

- Virtual F2F scheduled teaching/student interaction sessions using online synchronous webinar technologies: (not less than 80%)
- Other formats including live teaching and work-place based interaction (not more than 20%)

Assessment Strategies

The form and weighting of assessments may vary from subject to subject and from time to time. In general however, the assessment of performance in both the component subjects and the GradCert in CosDerm as a whole is as follows:

The GradCert in CosDerm program will consist of a:

- Coursework component of not less than 80% weighting and
- Other as appropriate not more than 20% weighting.

The component subjects shall have the following internal assessment weightings where appropriate:

- Online, invigilated MCQ examinations (not more than 60%)
 - Includes but not limited to: theoretical concepts; scenario based problem solving
- Written submissions (not more than 60%)
 - Includes but not limited to:
 - Analysis of cases
 - Investigation of research innovation;
 - Subject targeted reports,
- Work-place based assessments if appropriate: Note: These are competency based assessments. Students are only required to reach competency.
- Portfolio of Work/log book presentation
- Contribution to virtual classroom and/or online discussion sessions (not more than 10%)

The actual assessment process adopted in each component subject is detailed in the Subject Outline for each subject

Submission of Assessment Tasks

Dates for submission of assessments will be detailed at the time of commencement of each semester.

- MCQ Examinations will be conducted and submitted within the protected e-Learning portal infrastructure via a user personal account
- Written assignments will be created, distributed and submitted within the protected e-Learning portal infrastructure via a user personal account
- Work-place based Assessments (Conducted and completed in situ)
- Contribution to teaching sessions will be recorded at the time of the session (e-Learning portal Gradebook)

Academic honesty and plagiarism

Plagiarism is the presenting the work of another person as your own, without appropriate acknowledgement. The following is a list of some examples is sourced from Curtin College at www.cic.wa.edu.au:

- Copying of another student's or author's exact sentences, paragraphs, or creative products (i.e., drawings, graphics) without clearly indicating that one is making a direct quote and/or without giving a reference (includes copying from books, articles, thesis, unpublished works, working papers, seminar and conference papers, internal reports, Internet, lecture notes or tapes);
- Trying to put other's ideas into one's own words by changing only a few words without clearly referencing the original source;
- Writing or presenting one's own version of another person's work (including words, music, computer source code, creative or visual artefacts, designs or ideas) or research data without clearly referencing;
- Submitting work which has been written by another person;
- Copying and submitting another person's work as if it were one's own;
- Copying computer files in whole or in part without indicating their origin;
- Submitting work completed in a group as if it were the work of an individual student.

The ACD will not tolerate breeches of its policies in this regard. Students should consult the ACD code of conduct for students and other related policies on plagiarism and ethical behavior.

For further information, students should consult the ACD policy on Academic Honesty.

Course schedule

The table below represents a suggested typical course schedule for a Full Time student completing the GradCert in CosDerm program. The distribution and actual sequence within a semester may vary as required however, part time students will not at any stage be required to complete more than 6(9) * credit points in any one semester except by their own choosing, availability of teaching staff/resources and approval case by case approval by the Academic Standards Committee.

| Core Subjects | Year | Semester | Credit points |
|--------------------------|------|------------|---------------|
| Cosmetic Dermatology I | 1 | 1/2 | 3 |
| Cosmetic Dermatology II | 1 | 1/2 | 3 |
| Cosmetic Dermatology III | 1 | 1 or 2 *** | 3 |
| Cosmetic Dermatology IV | 1 | 1 or 2 *** | 3 |
| | | | 12 |
| Pre/Co-Requisite | | | |
| Research Methods I * | 1 | Full year | 3 |
| | | | 15** |

* See note under Course Details/Credit Points.

** This subject covers the basic concepts of Evidence Based Medicine and must be completed by students who have not done so at the time of enrolment in the GradCert in CosDerm program.

*** Part time students are expected to, as a minimum requirement, complete Cosmetic Dermatology I and II in their first semester of study.

Resources for students

The major source of content based material and supporting resources are provided for students, through access to the College e-Learning portal via their own private and protected accounts.

Other resources, specific to the individual program component subjects are listed in the Subject Outlines for each subject. They include but are not limited to:

- journal papers centred on topics pertinent to the subject,
- research reports and data,
- case studies specific to the subject,
- online seminar/presentation recording and.
- Chapter readings/study from suggested texts.

Course development, evaluation and ongoing currency

The College fosters a quality approach to teaching and learning in all programs it offers.

To ensure the quality, currency and validity of the curriculum on which this program is based and that the content, concepts and ideas presented in this program of study are reached and maintained, the course has been developed with reference to:

- Subject matter expert input by currently practicing specialist in the area of Cosmetic Dermatology
- Benchmarking against other similar recognized programs of study and reference groups both National and International in respect of, **topic areas, content and key expected learning** outcomes, include:
 - AMC Standards for Specialist Medical Training
 - Medical Board of Australia Guidelines
 - Australasian College of Aesthetic Medicine;
 - American Academy of Dermatology
 - American Society of Dermatological Surgeons
 - Cardiff University Dermatology
 - American Academy of Aesthetic Medicine
 - Manchester University Dermatology program
 - Stanford/Tufts University Certificate (Aesthetics)

The College has in place a number of mechanisms for gathering, analyzing and acting upon information about the curriculum, the courses offered, the teaching and support resources in order to ensure ongoing currency and quality.

Quality and currency is established and maintained through evaluation and review by teaching and education staff as well as external Subject Matter Experts (SMEs) of:

- Curriculum
- Course and subjects (Content and instructional design)
- Teaching skill and performance
- Teaching and learning resources

Information is gathered via:

- Regular stakeholder surveys
- Student exit surveys
- Focus groups (Teachers and students)
- Scheduled reviews of all teaching resources
- Internal and external audits
- Internal and External SMEs
- Risk assessment

The information from these surveys is reported to and acted upon by academic governance committees within the College. The most significant of these from an academic perspective, is the Academic Standards Committee (incorporating the National Education, the National Examiners and the National Training committees).

Other useful information

Students may from time to time, find themselves in situations where they need to seek specialised advice/support.

The following College information/policy documents and resources may be useful to students. The following policies and more can be found on the College member's website, and within the College e-Learning Portal.

- Work Health and Safety policy
- Special consideration in the event of illness or misadventure policy
- EEO policy
- Discrimination and Harassment Policy
- Disability Discrimination Act
- Disability Standards for Education
- Copyright
- Privacy Act