



THE AUSTRALASIAN COLLEGE
OF DERMATOLOGISTS

Environmental Sustainability - Managerial Policy

1. PURPOSE OF POLICY

The purpose of this policy is to:

- Acknowledge environmental sustainability as an issue that needs to be addressed within the organisation to align with the requirements of corporate responsibility.
- Outline the practical actions that College will take to promote environmental sustainability throughout its business operations and activities.
- Provide guidance for members of ACD on practical actions to support environmental sustainability.

2. POLICY SCOPE

The scope of this policy is focused on the operational functions of ACD and to assist members to align their own practices as they see fit.

The principle of this policy is to ensure decisions about the operational functions of ACD consider their environmental impact.

This policy applies to College staff, Fellows, and trainees.

3. POLICY PRINCIPLES

The Australasian College of Dermatologists is committed to fulfilling our corporate objectives in a manner that is ethically, legally and financially responsible. This includes pursuing environmentally responsible business practices that contribute to sustainability and to foster such practices in our Fellows and trainees.

We acknowledge our responsibility to transition to a low carbon future, a circular economy, responsible water use and to minimising our environmental footprint, and to supporting our members in doing the same.

4. POLICY STATEMENT

The Australasian College of Dermatologists will:

1. Drive continuous operational improvements in energy efficiency, reducing use of fossil fuels, waste reduction, elimination of single use items and recycling.

Assessing and improving office operations to reduce College's environmental footprint over time by:

- Encouraging practical actions to reduce our electricity use
- Encouraging people to first and foremost reduce use of paper and other office products, and where not possible to reuse and recycle. Regularly review the need for hard copy materials; and leverage digital solutions/alternatives where practical and effective.
- Encouraging people to minimise consumption of single use products and encouraging use of e.g. keep cups and reusable food containers.
- Purchasing environmentally friendly, non-toxic office and cleaning products where possible and encouraging their use by the contract cleaning services we engage.
- Supporting segregation of waste to enable recycling and minimise waste going to landfill.
- Supporting working remotely where practical and where this does not adversely affect the operational standards and expectations of ACD. This should align with the existing Work from Home policy.
- Considering environmental credentials as part of decision-making criteria for securing new office spaces.

2. Aim to reduce the environmental impact of travel

- Reducing non-essential business travel
- Encouraging use of public transport where safe and practical.
- Utilising teleconferencing/videoconferencing technology to reduce the number of face to face meetings required
- Encouraging use of hotel groups that adhere to environmentally sustainable best practice.

3. Encourage use where practicable, of suppliers with a focus on renewable energy and a circular economy.

- Aim to partner with venues, suppliers and vendors that have existing environmental sustainability policies, programs and initiatives in place.

- Encouraging elimination, and where not possible, a reduction in the use of hardcopy programs and other single use collateral, and the use of event websites, applications and online journal portals to provide information to delegates.
- 4. Support the Investment Committee in the transition to an Investment Policy and investments that are consistent with our Responsible Business Practice Policy and Environmental Sustainability Policy where practical.**
- 5. Support and encourage environmentally sustainable practices among our Fellows, trainees and staff.**
- Provide access to, and use College communication channels to highlight useful information sources and resources to support Fellows to replicate relevant environmentally sustainable practices in their own workplaces e.g. forums at the ASM, practice tools and guidelines.
 - Providing recognition for Fellows and practices who champion and uphold these principles.
 - Encourage the exchange of experiences and information amongst the membership by providing online forums and sessions, and access to learnings from external initiatives, organisations and individuals.

5. APPROVAL AUTHORITIES AND REPORTING REQUIREMENTS & RESPONSIBILITIES

The following authorities are delegated under this policy:

Policy	Approve new policy and major amendment		Approve minor amendments	
	Authority	Reporting Requirements	Authority	Reporting Requirements
MANX	Board	2 yearly	CEO	2 yearly

CONTROL REQUIREMENTS

Policy Number:	MAN002
Approval Authority:	Board
Responsible Officer:	DCEO
Designated Officer:	Policy Manager
First approved:	8 May 2021
Effective Start date	8 May 2021
Review date	8 May 2023

HISTORY

Version	Date	Summary of changes
1	8 May 2021	Policy approved

RELATED DOCUMENTS

Responsible Business Practice Policy
Investment Policy