

All documentation in this checklist should be submitted online as part of your application for assessment of your short-term training position

If you do not provide these documents or if the documents you provide are not clearly legible or in full, processing of your application will be delayed.

English Translations

If you submit a document that is not in English, you must attach a word for word English translation by an authorised translation service or professional translator. Notarial translations and extracted translations are not acceptable. Alternatively, you can provide certified copies of all your documentation in English.

Item	Document	Information
1	Verification of Primary Medical Qualification(s)	Must complete this with AMC
2	Verification of Specialist Qualification(s) OR A statement from the overseas specialist college or body awarding the specialist qualification with whom the applicant is a trainee in the country of training. The statement must: <ul style="list-style-type: none"> • confirm your trainee status with the college/body • outline the content, structure and length of the overseas training program • confirm that you are not likely to be more than two years from completing your specialist training • confirm that you have passed a basic specialist examination or satisfactorily completed substantial training (generally three or more years i.e. PGY 5), and • identify the objectives of the short term training to be undertaken in Australia 	Must complete this with AMC
3	Signed and dated Curriculum Vitae/Resume	
4	Position Description	
5	Training Program	Must use college template
6	Completed Supervised Practice Plan & Supervisor's Agreement	SSPA-30 Form
7	Completed AAMC-30 application form	AAMC-30 Form
8	Certified copy of passport	
9	One current passport photograph	Must not be older than 12 months
10	Statutory declaration or certified copy of evidence of name change	If applicable