Conflict of Interest
Fellows and Relatives, Committees

<table>
<thead>
<tr>
<th>Policy Domain:</th>
<th>Education</th>
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<td>Policy Area:</td>
<td>Fellows</td>
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<td>Policy Author:</td>
<td>National Education Committee</td>
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<td>Contact:</td>
<td>Honorary Secretary</td>
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<td>March 2015</td>
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<tr>
<td>Related Policies/Regulations</td>
<td>The ACD Code of Conduct; Code of Conduct &amp; Conflict of Interest for all education related committees; Code of Conduct &amp; Conflict of Interest Trainee Selection</td>
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PURPOSE
The purpose of this policy is to ensure Fellows have no conflict of interest pertaining to relatives while a member of any ACD education related committee or holding a hospital position.

SCOPE
See the Policy

DEFINITIONS / KEY WORDS / ABBREVIATIONS

Appeals Committee
Awards Committee
Editorial Committee
NEdC – National Education Committee
NExC – National Examinations Committee
NTC – National Training Committee
NAcC – National Accreditation Committee
TLCC – Teaching, Learning and Curriculum Committee
Mohs – Mohs Surgery
IMG – International Medical Graduate Committee
PASP – Pre-eminent Academic Status Pathway Committee
Faculty – the state faculties
Sub-committees – groups established to report to a committee listed above
Taskforce – short term special group delegated to review
Relative – immediate family (including grandchildren), spouses / partners of children

THE POLICY

Committees:

Fellows who sit on any College Education Committee or committee which relates to the educational function of the College are required to read and sign the Code of Conduct and Conflict of Interest pertinent to their specific committee. They agree to abide by, and uphold the requirements of the Code and confirm that they have no commercial, professional or close personal relationship with a company, organization, Fellow or trainee that places them in a conflict of interest situation.

A new declaration will be sought from each Fellow annually, but Fellows must declare any new conflicts of interest that arise during the year.

These documents will remain as a permanent record in ACD Board records. The information will be available to any member of the College Board or may be referred to its Ethics Committee, while respecting the College policies on privacy, to ensure the information is not released to any other party without the express consent of the individual concerned.

Fellows and Relatives:

A Fellow who has a relative enrolled and participating in an educational training program run and administered by the ACD may not:

- Serve on any ACD education related committee as listed in the definitions above
- Serve in a State Faculty position
- Be directly involved in training and assessing

A Fellow who holds a designated hospital position which is not an ACD related position, but who has a relative enrolled and participating in an educational training program at that hospital must recuse him or herself from any discussion pertaining to training matters.

Directors of Training must take care to ensure that they avoid where possible placing a trainee or candidate in a training position which may compromise the training due to their relationship with a member of the training position facility.