MOHS ACCREDITATION PROCESS

All Mohs surgery training programs must be accredited by ACD in order for candidates to be included on the ACD Register of Approved Mohs Surgeons at the completion of their training.

Applications for accreditation of a Mohs Surgery Training Position must be made on the prescribed form and submitted with all required supporting documentation to the College Honorary Secretary.

The accreditation process is outlined below:

1. Training Facility contacts College expressing interest in offering a Mohs Surgery Training Position.
   College works with the Training Facility, explaining the accreditation process and paperwork required. The Chair of the Mohs committee is informed. The Training Facility may be linked to others who have already gone through the process.

2. Training Facility submits an Application for Accreditation of a Mohs Training Position form to College.

3. College administration reviews application for completeness and sends confidential Mohs Candidate Feedback Questionnaire to current Mohs Candidate.
   Once the Candidate Feedback Questionnaire is received, all documentation is forwarded to the National Accreditation Committee (NAcC).
   The NAcC may request further information from the training facility.

4. An Accreditation Team is appointed consisting of NAcC Senior Fellow, NAcC Mohs Committee Representative and Education Staff Member.
   Date and agenda for site visit is negotiated with Supervisor of Training.

5. Site visit conducted by the Accreditation Team, during which time they interview the current Mohs Candidate, Head of Department, Supervisor of Training, Clinical Supervisors and previous Mohs Candidate.
   The Accreditation team completes the Mohs Accreditation Site Visit Booklet reviewing the facility against the Mohs Accreditation Standards.
   An Accreditation Report is compiled and forwarded to NAcC for their consideration.

6. The NAcC notifies College of Accreditation outcome.
   College notifies the Training facility and Mohs Surgery Committee of the accreditation outcome.
   Copy of Accreditation Report is forwarded to the training facility.

   If the training facility is not licenced, it must arrange for an independent NSQHS assessment performed at their expense, and this assessment will be considered by the NAcC.

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