



THE AUSTRALASIAN COLLEGE
OF DERMATOLOGISTS

Mohs Surgery Training Position ACCREDITATION REPORT

TRAINING FACILITY:

POSITION(S) REVIEWED:

ALL POSITION(S) AT THIS TRAINING FACILITY NETWORK

This report was approved by the National Accreditation Committee on:

***This report was approved by the Chair of the College's National Education
Committee on:***

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Mohs Surgery Training Position
ACCREDITATION TEAM INFORMATION

Site visit date:	<input style="width: 90%;" type="text"/>
Site visit time:	<input style="width: 90%;" type="text"/>

Accreditation Team Member 1:	<input style="width: 90%;" type="text"/>
Position/Role:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Accreditation Team Member 1:	<input style="width: 90%;" type="text"/>
Position/Role:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Accreditation Team Member 3:	<input style="width: 90%;" type="text"/>
Position/Role:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Head of Department:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor of Training:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Clinical Supervisor 1:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Clinical Supervisor 2:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Mohs Candidate:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Previous Mohs Candidate:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other:	<input style="width: 90%;" type="text"/>
Position/Role:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other:	<input style="width: 90%;" type="text"/>
Position/Role:	<input style="width: 90%;" type="text"/>
Present:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Mohs Surgery Training Position
SITE VISIT OUTCOME

POSITION(S) REVIEWED:

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The training position(s) has achieved the following accreditation outcome, as per the ACD Mohs Surgery Training Position Accreditation Guidelines Version 2

<input type="checkbox"/> Outcome 1 Full Accreditation
<input type="checkbox"/> Outcome 2 Accreditation with Provisos
<input type="checkbox"/> Outcome 3 Provisional Accreditation
<input type="checkbox"/> Outcome 4 Conditional Accreditation
<input type="checkbox"/> Outcome 5 Withdrawn Accreditation

The Accreditation Committee makes the following comments:

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Mohs Surgery Training Position

SITE VISIT GENERAL COMMENTS

Empty box for site visit general comments.

Mohs Surgery Training Position

SITE VISIT OUTCOME SUMMARY AGAINST COLLEGE ACCREDITATION STANDARDS

Standard One: Education and Training

Mohs Surgery Training Positions provide a 12 month program of organised and progressive educational and clinical training opportunities that enable candidates to attain the competencies of the Mohs Surgery Training Program curriculum.

Below Standard	Expected Standard	Above Standard	Standard	Page
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.1 Coordinated schedule of learning experiences	7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.2 Candidate case load of 500 supervised Mohs surgery cases each year, and must be primary surgeon in at least 200 of these; and at least 35 cases each year which are referrals from other medical and surgical specialists	8
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.3 Research and other scholarly activities	9

Standard Two: Supervision and Coordination

Mohs Surgery Training Positions provide effective supervision to support candidates in acquiring the necessary skills, behaviours and knowledge to become competent Mohs surgeons.

Below Standard	Expected Standard	Above Standard	Standard	Page
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.1 Single designated Supervisor of Training	10
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.2 Appropriately qualified Clinical Supervisors	11
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.3 Candidate must be adequately supervised at all times	12
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.4 Candidate must receive regular formative assessment	13
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.5 Candidate undertakes program of in-training summative assessment	14

Standard Three: Equipment, Facilities and Clinical Support

Mohs Surgery Training Positions provide access to the equipment, facilities and clinical support that contribute to enabling candidates to achieve the competencies specified in the curriculum.

Below Standard	Expected Standard	Above Standard	Standard	Page
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3.1 Equipment	15

Standard Four: Learning and Working Environment

The training facility provides an environment that fosters a commitment to learning and a structure that delivers and monitors safe practices.

Below Standard	Expected Standard	Above Standard	Standard	Page
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.1 Case load of training facility of at least 700 Mohs cases of which minimum of 90% on head, neck, lower leg, hands, digits or anogenital	16
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.2 Safety and quality standards of surgical facilities	17
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.3 Orientation	18
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.4 Audit and peer review program	19

Mohs Surgery Training Position

DETAILED OUTCOME AGAINST COLLEGE ACCREDITATION STANDARDS

The following pages provide a detailed outcome of the standards achieved by the training position(s) against each of the College's accreditation standards, as outlined in the document *ACD Mohs Surgery Training Position Accreditation Guidelines Version 2*.

The position must:

- provide education in all elements of the Mohs Surgery Training Program curriculum
- provide direct experience and progressively increasing levels of responsibility for patient management
- be structured so that candidates are involved in Mohs surgery throughout the year
- include lectures, tutorials, seminars, peer review conferences which are developed with reference to the curriculum. Such activities must be provided at least quarterly
- provide at least one session per month (or equivalent) of protected study/research time
- provide access to files of previous cases and other study materials so that candidates may gain the maximum possible learning experience during their training.

EVIDENCE

Candidate Timetable

Schedule of learning experiences delivered and those planned to be provided

Candidate Feedback Questionnaire

NOTES

Below Standard

Expected Standard

Above Standard

Mohs candidates must be exposed to an appropriate number of patients to obtain the breadth and depth of experience as defined by the Mohs Surgery Training Program curriculum

1.2

Mohs candidates must:

- participate in at least 500 supervised Mohs surgery cases each year, and must be the primary surgeon (does all of the first cuts, most of the other cuts and the entire repair) in at least 200 of these cases. At least 90% of cases should be on the head, neck, lower leg (including feet), hands, digits or anogenital
- participate in at least 35 Mohs cases each year which are referrals from other medical and surgical specialists, as these tend to be the more challenging and instructive cases

EVIDENCE

Review of logbooks for previous candidates at the training facility

Data table regarding number of referred patients over previous year

NOTES

Below Standard

Expected Standard

Above Standard

Each Mohs Surgery Training Position must provide opportunity for Mohs candidates to participate in research or other scholarly activities

1.3

Training facilities should provide:

- access to clinical material suitable for a research project/review
- advice and support in conducting research and writing a paper for publication.

EVIDENCE

Training Facility Statement

Candidate Feedback Questionnaire

NOTES

Below Standard

Expected Standard

Above Standard

The Supervisor of Training:

- must be a Fellow of the Australasian College of Dermatologists
- must be of be in good standing with the Australian Health Practitioner Regulation Agency (AHPRA) with unrestricted registration
- must be approved for inclusion on the ACD Approved Mohs Surgeons Register
- must have at least five years' experience of patient care as a Mohs surgeon. The date of eligibility to provide a position will be taken as 5 years after completion of an approved Mohs training program or 5 years from the date of completion of the 500th case
- should have previous experience as a teacher in dermatology and dermatological surgery(Examples of this would include: Hospital or SCF appointments, Supervisor of Training, Director of Training, on the Examinations Committee, or other roles involving teaching of consultants, registrars, GPs or students)
- must complete at least 200 Mohs surgery cases in the approved facility per year, including each of the two years prior to the application, to become a Supervisor of Training
- should have undertaken ACD Supervisor Training ([link](#)) within the last 5 years
- must provide evidence of enrolment in pending or current RCPA QAP frozen section technical module(www.rcpaqap.com.au)
- must fulfil their role as described in the *Training Program Handbook Mohs Surgery*.

EVIDENCE

Confirmation of good standing with AHPRA

Outline of post Mohs training program experience

Outline of teaching experience

Data regarding Mohs surgery cases in the previous year/two years

Confirmation of enrolment in RCPA QAP module

Candidate Feedback Questionnaire

NOTES

Below Standard

Expected Standard

Above Standard

Mohs candidates should be supervised by a sufficient number of appropriately qualified Clinical Supervisors

2.2

Each Mohs Surgery Training Position should have at least two Clinical Supervisors (inclusive of the Supervisor of Training) who are actively involved in the clinical practice of Mohs surgery and have significant responsibility for the instruction and supervision of the Mohs candidate

Each Clinical Supervisor:

- must be a Fellow of the Australasian College of Dermatologists
- must be in good standing with the Australian Health Practitioner Regulation Agency (AHPRA) and have unrestricted registration
- must be approved for inclusion on the ACD Approved Mohs Surgeons Register
- must fulfil their role as described in the Training Program Handbook Mohs Surgery
- must complete at least 100 Mohs cases each year including each of the two years preceding the application, and should have undertaken ACD supervisor training (link) within the last 5 years.

EVIDENCE

Evidence of good standing with AHPRA

Data regarding Mohs surgery cases in the previous year/two years

Candidate Feedback Questionnaire

NOTES

Below Standard

Expected Standard

Above Standard

- All patient care must be supervised by a qualified Clinical Supervisor
- Candidates must be provided with rapid and reliable systems for communicating with their Clinical Supervisor.

EVIDENCE

Candidate timetable showing supervisor availability for each session

Candidate Feedback Questionnaire

NOTES

Below Standard

Expected Standard

Above Standard

Mohs candidates must receive regular formative assessment

2.4

- Regular constructive feedback on performance, both formal and informal, is provided by supervisors
- A Formative In-Training Assessment (FITA) must be conducted at 4 and 8 month intervals during the 12 month training period
- Case-based Discussions (CbDs) are completed four times in the 12 month training period.

EVIDENCE

Review of Candidate's Portfolio

Candidate Feedback Questionnaire

NOTES

Below Standard

Expected Standard

Above Standard

Mohs candidates undertake a program of in-training summative assessment**2.5**

Workplace-based summative assessments are undertaken as outlined in the *ACD Mohs Surgery Training Program Handbook*:

- Five Mohs Procedural Dermatology Assessments (ProDAs) as specified
[1. Mohs ProDA Surgical Technique: Mohs Micrographic Surgery & Perioperative Management in Mohs Micrographic Surgery; 2. Mohs ProDA Laboratory and Pathology; 3-5. Mohs ProDA Surgical Technique: Reconstruction]
- One satisfactory Mohs Clinical Evaluation Exercise (CEX)

EVIDENCE

Review of Candidate's Portfolio

Candidate Feedback Questionnaire

NOTES

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Below Standard

Expected Standard

Above Standard

Each training position must have access to the following within their training facility (including satellite sites):

- Resuscitation equipment
- Microscope
- Cryostat
- Electrosurgical devices.

EVIDENCE

Checklist of equipment available

NOTES

Below Standard

Expected Standard

Above Standard

The training facility must demonstrate sufficient case load to enable the Mohs candidate to obtain the breadth and depth of experience defined by the Mohs Surgery Training Program curriculum

4.1

The training facility must demonstrate that in the two years preceding the application, there were at least two Clinical Supervisors (inclusive of Supervisor of Training) with a total Mohs case load of at least 700 at the primary teaching site (including any satellite facilities). A minimum of 90% of these Mohs cases should have occurred on the head, neck, lower leg (including feet), hands, digits or anogenital.

EVIDENCE

Practice data

NOTES

Below Standard

Expected Standard

Above Standard

The training facility must ensure the safety and quality standards of the surgical facilities

4.2

A training facility must be a licensed Day Surgery. These facilities should be accredited to NSQHS Standards:

<http://www.safetyandquality.gov.au/our-work/accreditation/nsqhss/safety-and-quality-improvement-guides-and-accreditation-workbooks/>

OR

training facility is not a licensed day surgery then the facility must have an independent NSQHS assessment performed at their expense, and this assessment will be considered by the NAC

EVIDENCE

Documentation confirming day surgery licence

OR

Report of Gap Analysis team

NOTES

Below Standard

Expected Standard

Above Standard

- Mohs candidates must undertake orientation to the facility and department practices. It is the responsibility of the facility to provide the candidate with a written orientation pack and to timetable an on-site orientation session prior to the commencement of any clinical activity. Areas to be covered include review of health and safety practices at the facility, IT packages used, meeting with administrative and nursing managers, meeting with Supervisor of Training
- Candidates must undertake orientation to the Mohs Surgery Training Program

Copy of the curriculum must be reviewed and signed by the Candidate and the Supervisor of Training prior to the commencement of training.

EVIDENCE

Provision of orientation detailed by training facility

Candidate Feedback Questionnaire

NOTES

Below Standard

Expected Standard

Above Standard

An audit and peer review program should be regularly conducted

4.4

- Each training facility should have a case review system conducted within the department/practice
- Candidates should have the opportunity to be involved in this review.

EVIDENCE

Description of audit and peer review program provided

NOTES

Below Standard

Expected Standard

Above Standard

END OF REPORT